



CHANGE OF NAME FORM

See the second page for the Registrar's Office contact information. Completed and approved forms should be submitted to the Registrar's Office or via help@touro.edu using Touro e-mail address. Questions can be directed to help@touro.edu.

TO BE COMPLETED BY THE STUDENT:

Student's Name: _____
First Middle Last

Touro TID# _____ Phone Number: _____

By completing this form, I am requesting that the name under which my student records are maintained be modified to reflect my name as:

(PRINT NEW NAME)

New Email address – if any: _____

Check Appropriate Box:

- This request is made as a result of marriage (submit copy of marriage certificate).
- This request is made as a result of a legal name change (submit copy of Court Order).
- Other [Detail] _____

Representations and Indemnity:

In consideration of the College amending its records, I hereby covenant to indemnify and forever keep indemnified Touro College and its agents from and against all losses in respect thereof and all claims, actions, proceedings, demands, costs and expenses whatsoever which may be brought against them by reason of compliance with this request. It is my responsibility to notify the Offices of the Bursar and Financial Aid of the pending change. I acknowledge that these instructions supersede and have priority over all previous instructions in respect to my name.

Please note that once your name has been changed, as requested above, you may not use your previous name, nor will you be able to resume your previous name without proper legal documents.

Please return this form to the Office of the Registrar, in person or by mail. **With this request you must present a state issued photo ID card with the new name. If you received Financial Aid or plan to apply for it in the future, you must also present a new Social Security card showing the new name.** Requests received via mail must be confirmed by the Registrar. Due to stringent security concerns, requests submitted via electronic mail will not be processed.

READ, UNDERSTOOD & AGREED:

Student's Signature _____ Date: _____
MM/DD/YYYY

For Office Use Only			
<input type="checkbox"/> State Issued Photo ID	<input type="checkbox"/> Social Security Card (when required)	<input type="checkbox"/> Financial Aid/Compliance	
<input type="checkbox"/> Bursar	<input type="checkbox"/> Registrar	By: _____	Date: _____



Contact information for the Registrar's Offices per school/program and location

SCHOOL	REGISTRAR'S OFFICE ADDRESS	CONTACT INFORMATION
Graduate School of Business Graduate School of Jewish Studies Graduate School of Social Work Graduate School of Technology	Main Campus 320 West 31st Street - Suite 131 New York, NY 10001	Phone: (212) 463 0400 ext. 55368 Phone: (212) 463 0400 ext. 55544 Phone: (212) 463 0400 ext. 55291 Phone: (212) 463 0400 ext. 55368 E-mail: help@touro.edu Fax: (646) 495 3868
	Graduate School of Education Main Campus 320 West 31st Street - Suite 131 New York, NY 10001	E-mail: GSEP.REGISTRAR@touro.edu Phone: (212) 463 0400 ext. 55544 Fax: (646) 495 3868
	Brooklyn Campus 946 Kings Highway Brooklyn, NY 11223	E-mail: GSEP.REGISTRAR@touro.edu Phone: (718) 301 2030
	Bay Shore Campus 1700 Union Blvd # A Bay Shore, NY 11706	E-mail: GSEP.REGISTRAR@touro.edu Phone: (631) 665 1600 ext. 6268 Fax: (646) 495 3880
New York School of Career & Applied Sciences (NYSCAS)	Main Campus 320 West 31st Street - Suite 131 New York, NY 10001	E-mail: help@touro.edu Phone: (212) 463 0400 ext. 55228, 55328, 55507 Fax: (646) 495 3868
	Flatbush Campus 1602 Avenue J Brooklyn, NY 11230	E-mail: help@touro.edu Phone: (718) 252 7800 ext. 59246 Fax: (718) 253 6479
	Kings Highway Campus 1726 Kings Highway Brooklyn, NY 11229	E-mail: help@touro.edu Phone: (718) 336 6471 ext. 30107 Fax: (718) 998 7741
	Neptune Campus 360 Neptune Avenue Brooklyn, NY 11235	E-mail: help@touro.edu Phone: (718) 265 6534 ext. 58550 Fax: (718) 265 0614, (718) 265 0613
Lander College of Arts & Sciences - Institute of Professional Studies - School of Lifelong Education	Flatbush Campus 1602 Avenue J Brooklyn, NY 11230	E-mail: help@touro.edu Phone: (718) 252 7800 ext. 58550, 59246 Fax: (718) 253 6479
Lander College for Men	Flushing Campus 75-31 150th St Flushing, NY 11367	E-mail: help@touro.edu Phone: (718) 820 4928 Fax: (718) 820 4927
Lander College for Women	Midtown Campus 227 W 60th St New York, NY 10023	E-mail: help@touro.edu Phone: (212) 287 3520 Fax: (646) 495 3810
School of Health Sciences	Main Campus (Manhattan Programs) 320 West 31st Street - Suite 131 New York, NY 10001	E-mail: help@touro.edu Phone: (212) 463 0400 ext. 55544 Fax: (646) 495 3868
	Bay Shore Campus (Bay Shore Programs) 1700 Union Blvd # A Bay Shore, NY 11706	E-mail: help@touro.edu Phone: (631) 665 1600 ext. 6268 Fax: (646) 495 3880
	Flatbush Campus (Speech Pathology and Nursing Programs) 1602 Avenue J Brooklyn, NY 11230	E-mail: help@touro.edu Phone: (718) 252 7800 ext. 59377 Fax: (718) 253 6479
Touro College of Dental School	Valhalla Campus 40 Sunshine Cottage Road Suite 127 Valhalla, NY 10595	Phone: (914) 594 4495 E-mail: Registrar@nymc.edu Fax: (914) 594 3752
Touro College of Osteopathic Medicine	Harlem Campus 2090 Adam Clayton Powell Jr. Blvd, Suite 519 H-G New York, NY 10027	Phone: (212) 851 1199 ext. 42587 Phone: (212) 851 1199 ext. 42568 E-mail: help@touro.edu Fax: (212) 851 1183
	Middletown Campus 60 Prospect Ave Middletown, NY 10940	Phone: (845) 648 1000 x 60108 E-mail: help@touro.edu
Touro College of Pharmacy	Harlem Campus 2090 Adam Clayton Powell Jr. Blvd, Suite 519 New York, NY 10027	Phone: (212) 851 1199 ext. 42587 Phone: (212) 851 1199 ext. 42568 E-mail: help@touro.edu Fax: (212) 851 1183